



**FULL COUNCIL MEETING
DRAFT MINUTES**

Friday, November 1, 2013
9:30 a.m. – 12:30 p.m.

1740 West Adams Street, Suite 410, Phoenix, Arizona 85007

A meeting of the Arizona Developmental Disabilities Planning Council (ADDPC) was convened at the ADDPC offices. Notice having been duly given. Present and absent were the following members of the ADDPC, guests and staff.

COUNCIL MEMBERS PRESENT IN PERSON

John Black
Dave Cutty
Tim Martin
Melissa Van Hook

Monica Cooper
Joyce Millard Hoie
Matt McMahon

David Copins
Dr. Larry Latham
Ed Myers

COUNCIL MEMBERS PRESENT VIA TELEPHONE

Leslie Cohen
Rosemarie Strout

John Eckhardt
Tom Uno

Ray Morris

COUNCIL MEMBERS ABSENT

Susie Cannata
Dr. Marv Lamer

Madeline Corzine
Charles Ryan

Will Humble
Elmer Saufkie

GUESTS

Dr. Skip Brown, Traaen & Associates
Angela Denning, Arizona Department of Education
Jacy Farkas, Sonoran University Center for Excellence in Developmental Disabilities (UCEDD)
Dara Johnson, AHCCCS
Gina Judy, Developmental Disabilities Advisory Council (DDAC)
Susan Laurence, Interns in Action
Jon Myers, ARC
Bob Neckes, Untapped Arizona
Jill Pleasant, Arizona Technology Access Program (AzTAP)
Bob Shogren, Promoting the Readiness of Minors in Supplemental Security Income (PROMISE)
Lynne Tomasa, Sonoran University Center for Excellence in Developmental Disabilities (UCEDD)
Teri Traaen, Traaen & Associates
Susan Voirol, Arizona Department of Education

MEMBERS OF THE PUBLIC

Lionel Delgado

ADDPC STAFF PRESENT

Larry Clausen
Lani St. Cyr

Marcella Crane
Shelly Adams

Michael Leyva

Call to Order

Vice-Chairperson John Black welcomed everyone to the meeting. The meeting was called to order at 9:31 a.m. with 15 Council members in attendance achieving quorum. Council members, ADDPC staff, and guests introduced themselves. Members were reminded that no scheduled breaks were on the agenda and that they should be mindful of maintaining quorum. Vice-Chairperson Black called for member conflict of interests and none were offered. The public was reminded to save their statements for the end of the agenda during the Call to the Public.

Larry Clausen announced Council newspaper coverage in the Prescott Valley Tribune for the public forum held in Prescott on October 10th. Mr. Clausen thanked Council member Ray Morris for being a panelist at both the Prescott and Mesa forums. Follow up information of all of the public forums will be shared with the Council in the future.

Untapped Arizona

Dara Johnson introduced Bob Neckes, the new Executive Director of Untapped Arizona. Mr. Neckes passed everyone a handout (that has been posted on the ADDPC website) and thanked the Council for the funding of Untapped Arizona and gave a brief employment history. He is a member of the State Rehabilitation Council (SRC) and has been helping people with disabilities maintain employment. He will be finalizing business practices with the Department of Economic Security Job Connection website. He will be developing training for providers to helping their clients prepare for employment and trainings for clients to help teach them job seeking skills. Mr. Neckes is working with Partners in Brainstorming to conduct research for the strategic planning process. Mr. Neckes will be soliciting Board members for Untapped Arizona and extended an invitation to the Council and he is very interested in business leaders around the Valley. He feels very strongly that everyone is employable and he will be the resource to bridge the relationship between the employers and the potential disabled employee. A question was raised if there any opportunities for self-advocates to serve on the Untapped Arizona Board and Mr. Neckes stated that there definitely are and encouraged self-advocates to be Board members.

Consent Agenda

The Consent Agenda containing the August 2, 2013 Council meeting minutes, current fiscal summary, and the 2014 Council meeting dates were presented to the Council for consideration.

- Ed Myers abstained from the vote.
- A motion was made by Monica Cooper to approve the minutes as written.
- The motion was seconded by Matt McMahon.
- 14 approving votes were cast with no opposing votes.
- The motion carried.

Presentations were made and supporting documents are available on the ADDPC website www.azedes.gov/ADDPC under the Newsroom/Meeting Notices tab under archived content:

Arizona Technology Access Program (AzTAP)

Jill Pleasant, Program Director, presented on the following:

- AzTAP is a program of the Institute of Human Development in Flagstaff and is based in Phoenix and operates under the Assistive Technology Act.
- Their mission is to connect people with disabilities (not just developmental) with the assistive technology that they need for full participation in activities that matter to them.
- There are a number of initiatives that they are required to do such as: demonstrating assistive technology devices; consultations; lending equipment for short-term use; equipment reuse program; there offer two affordable loan programs; and trainings, education and technical use of equipment.
- A two-week, short-term loan of equipment provides the user an opportunity to determine if the device will be useful to them before they purchase. All items are available for pick-up or shipped at no cost to both the general population and through the Department of Education Exceptional Student Services.
- Under the reuse program, people can post the equipment online they no longer need for sale. The user has to register for the service but there is no cost for the service other than the cost of the item that they purchase. AzTAP will assist users who do not have access to a computer for the online program which has resources to other agencies within the state.
- They have two financial loan programs: An AzLat loan is for assistive technology for use by a person with a disability and a SEED loan is for financing equipment to support a person with a disability for employment. The loans are different than a bank loan because they partner with a non-profit banking institution, Arizona MultiBank. One does not have to be employed, just have the resources to make payments on the loan over a 1-5 year term.
- The next Annual Conference will be held July 21-22, 2014 at the Arizona Grand Resort which has previously had over 350 participants.

- A question was raised whether employers ever work with them about accommodations of employment device supports for an employee they would like to hire? Ms. Pleasant stated they had received calls from the Cardinals Stadium about in-stadium captioning and they directed them to organizations that could help them.
- A question was raised if the annual conference was weighted to the user or the care provider? Ms. Pleasant stated that they are mostly weighted to the service providers for education vocational rehabilitation. They are researching being able to open the exhibit area to the public at no charge for a specific amount of time.

Interns in Action, Arizona Department of Administration (ADOA)

Susan Laurence, Recruiting Manager, presented on the following:

- Arizona Interns-In-Action was launched in 2010 as an enterprise-wide and statewide internship program designed to assist with workforce challenges and prepare a potential talent pool for state government, for which the Council has used quite frequently. To date, they have placed 255 students in state agencies with currently 25 active interns. Many of which are developmentally disabled.
 - The program has won the Innovative State Human Resource Management Award in 2012 from NASPE (National Association of State Personnel Executives) and uses a QR (Quick Response) code and other social media to reach out to students.
 - Prospective interns are recruited through college events, referrals, school postings, and the Arizona Interns-In-Action website. The selection process is designed to find students, based on job requirements, who are engaged, focused, and have a 3.0 grade point average before submitting the student's resume to the sponsor via email and two in-person interviews.
 - They are currently working on a management level internship with Director Brian McNeal at the Arizona Department of Administration to begin success planning.
 - The success of the program is measured by the sponsor's evaluations and the intern evaluation of the program, which is resulting in positive feedback. Agency participation has increased 50% and there are 51 agencies currently participating in the program which began with three University partnerships and now has affiliate agreements with nine colleges and universities in Arizona.
 - Future program developments include; to establish a Twitter account for communication with students, adding a spring mixer, a summer event and career strategy workshop. A State of Arizona Management Intern Program has been developed to be launched in January 2014, in addition to The Career Center currently in place as a vital resource for students.
- A question was raised if students receive credit for the program and Ms. Laurence answered that they do receive credit.
 - A question was raised if the students self-identify if they are developmentally disabled and Ms. Laurence says that they apply but do not specify and she wishes she knew how to reach out to the developmentally disabled students, especially the severely developmentally disabled. Vice-Chairperson Black encouraged the Council to connect with her and has positive experiences with interns in the past.

Conference Sponsorships

Larry Clausen, Executive Director, presented on the following:

A handout was provided outlining the most successful sponsorships.

1. African-American March 2013; a very unique event in it's second year. The attendance doubled from last year and has been so successful that the event will most likely need to be held in a much larger venue. The \$10,000 was very well spent in his opinion.
2. Dads4Special Kids; 30 mini-workshops based in various locations. The outreach was to 230 individuals to prepare for emergencies. Council member Ray Morris was the recipient and was very pleased with the outcome of each workshop.
3. Native American Disability Law Center; conducted workshops on March 12 & 13 with an extraordinary 252 participants and very successful.
4. Southwest Area Health Education Center; 3rd Annual Border Conference. Council member Leslie Cohen and Jacy Farkas with the Sonoran UCEDD were very involved with other partners. The content of what was presented was very valuable to the 63 attendees.
5. Southwest Autism Research & Resource Center;
 - a two-day conference was held April 26 & 27 pertaining to bullying. The impact is starting to be realized by the people that are being victimized and the people with disabilities and especially those with developmental disabilities are the vulnerable target group;
 - Self-Advocacy Conference in May that had 70 participants and Council member Monica Cooper attended the second day in the afternoon where several self-advocacy groups presented.
6. A.T. Still University School of Dentistry and Oral Health; A Day for Special Smiles, a favorite event of Council member Tim Martin's who is a great partner and advocate. This event had 45 developmentally disabled individuals who were identified by the Division of Developmental Disabilities. Partners brought the individuals to the event where they could receive care. The amount of participants doubled from last year and Tim Martin stated that it will be expanding to the entire University, not just the dental school. This event also benefited the dentists by training them on serving the special needs community. A new Oral Health Care Guide was also developed and is in it's final stages of publication.

Developmental Disabilities Advisory Council (DDAC)

ADDPC Council and DDAC Council member Dave Cutty provided a Council Membership Roster and Council Statutes and introduced Gina Judy, DDAC Council member, who presented on the following:

She is a provider with PPEP Encompass which focuses on remote and rural areas. The Council just elected a new Chairperson for a year term who is Carrie Raabe who is a developmentally disabled individual who lives in the north region and Vice-Chairperson will be Rick Hargrove.

The Council's purpose is to advise by providing outreach in the five districts listening to the needs of the community. Each district had a different regional need as well as statewide and geographically. They determine the State of the State in terms of the developmentally

disabled and provided an annual review to Dr. Larry Latham in April/May 2013. They review the report at the end of the year will help them focus on how they are doing and making sure the message is being received. They use this report to focus on their top priorities each year. The 3-year Council member terms are based on the end of the calendar year.

Dr. Latham mentioned that the next meeting is November 12th at 9:30 a.m. at 1717 West Jefferson if they would like to attend the meeting. Mr. Cutty feels that a collaboration with the DDAC and ADDPC Councils would be beneficial to both. Ms. Judy mentioned that one of the jobs of the DDAC is to approve and authorize a request that was made through the Client Trust Fund and the funds are depleting which is down to \$100,000.00 and the money does not replenish. The immediate needs are for dental care and diapers.

- A comment was by Larry Clausen that depending on the Council members availability to attend the District Hearing, which the Council will publish, he will definitely attempt to attend on behalf of the Council if they are unavailable. Mr. Clausen asked about the requests that are made through the Client Trust Fund. Ms. Judy stated that requests are for people that needed to add a lift on their vehicles so they do not have to resort to in home help situations, technical assistance, a new mattress to propane in remote areas. The needs are of a great variety. Mr. Latham is aware that the Department of Health made a request for adult dental services and if anyone could help, that would be greatly appreciated.

Picture of Life Project, Sonoran University Center for Excellence in Developmental Disabilities (UCEDD)

Jacy Farkas, Project Director for Creating a Picture of Life for Transitioning Youth with Developmental Disabilities in Foster Care, presented on the following:

The revised "Creating a Picture of Life" brochure was shared with the Council.

- Nationally, there is an estimate of over 500,000 children in the child welfare system and over 14,000 children in the Arizona child welfare system of which 20-60% have some level of developmental disabilities.
- The Creating a Picture of Life project is a collaborative statewide person-centered planning project funded by the ADDPC and managed by the Sonoran UCEDD and Division of Developmental Disabilities assisting those 16-18 transitioning from the child welfare program to adulthood targeting the ALTCS youth first.
- Additional trainings specific to the project tool were conducted by Michael Small, a national expert on person-centered practices.
- They provided webinars that included strategies for dealing with difficult/complicated team dynamics and particular individuals; how to handle sensitive information; and how to engage persons who are withdrawn and/or isolates themselves.

Lynne Tomasa, Principal Investigator on this project, presented via teleconference on the following:

- There were two fewer youths who completed the post survey. The program empowered the youth and were interested in focusing on getting a job, making new friends, and doing things that made them feel good. The social aspect of staying connected with others are an important area to focus on regarding making sure that these resources are available to them.
- Year 1 anticipated the following measureable outcomes: 30% of the person-centered plans will have concrete steps for obtaining permanent living arrangements; 50% of the person-centered plans will have concrete steps to plan for future employment incorporating job exploration and post-secondary education opportunities; and 75% of the youth will be better prepared for life after high school.
- There was not a pre and post survey available from each youth which made comparing how the youth responded to the following questions prior to starting the planning process and post plan completion on an individual basis difficult to provide accurate data. How much do you know about things you can do after you finish high school? How much do you know about places you can work? How much do you know about social activities that you can do? Do you feel ready for life after high school? "very ready" = 2 "a little ready" = 3 "not ready" = 2
- Facilitators went into the program feeling fairly confident. During and after the process of PCP, facilitators became more aware of the issues and potential challenges and the responses were more varied. Yet, there was a positive shift toward gaining more confidence.
- The facilitator trainings were adapted along the way to meet the needs of the facilitators. In general, it was very successful and the program will continue to make improvements based on the suggestions provided by the facilitators. Topics suggest that a continued challenge is to find ways to improve and enhance partnerships and buy in from all team members. The PCP planning process can be more successful if the systems and people involved work as a team to meet and support the desires of the individual with IDD. More education about abuse/trauma/ and mental health are needed.
- Data collected from Adoption & Foster Care reporting system: neglect, their disability, sexual and physical abuse, relinquishment and parental death

Arizona Department of Education

Angela Denning, Deputy Associate Superintendent of Exceptional Student Services, presented on the following:

- The *IDEA* requires that the primary focus of *IDEA* monitoring be on improving educational results and functional outcomes for children with disabilities, and ensuring that states meet the *IDEA* program requirements. The current system places heavy emphasis on procedural compliance without consideration of how the requirements impact student learning outcomes. In order to fulfill the *IDEA*'s requirements, a more balanced approach to supporting program effectiveness in special education is necessary.

- Phase 1 Data analysis – Identification of the Focus for Improvement – Infrastructure to support Improvement and Build Capacity – Theory of Action.
- Phase 2 - Infrastructure development – a plan to implement the SSIP to enable the state to build capacity of LEAs – implement evidenced based practices – align improvement work with other state initiatives – improvement activities and timelines.
- Support – a plan to support LEAs programs in identifying and implementing evidence based practices that will result in changes in school practices to advance the state identified, measurable improvement in results for swd – improvement activities, resources, responsibilities and timelines.
- Phase 3 - Evaluation plan – a description of how the state will evaluate the implementation of its SSIP – methods for collecting and analyzing data related to the SSIP activities and outcomes – how the state will use evaluation results to examine the effectiveness of the implementation plan and progress toward achieving intended outcomes.
- Goal of Project: form partnerships in states that join state and local agencies in the use of data to drive improved results.
- Establish partnerships to achieve mission.
- Have to change our perception in the field from one of Hammer to Partner.

Susan Voirol, with Secondary Transition for Youth, presented on the following transition in Arizona:

Their focus is on technical assistance training for special educators around transition.

Promoting the Readiness of Minors in Supplemental Security Income (PROMISE) Grant

Bob Shogren, Director, Governor's Council on Service and Volunteerism and the Governor's Office for Children, Youth and Families

The Arc Jon Meyers, Executive Director presented

Emergency Preparedness Project, Arizona Center for Disability Law Center (ACDL0

Ed Myers, ADDPC Council Member presented

Future Agenda Items

Call to the Public

Lionel Delgado from Prescott Valley, Arizona expressed his appreciation to the ADDPC staff and Council for their efforts.

Adjournment

- A motion was made by Ed Myers to adjourn.
- The motion was seconded by Dr. Larry Latham.
- The motion carried and the meeting was adjourned at 12:18 p.m.